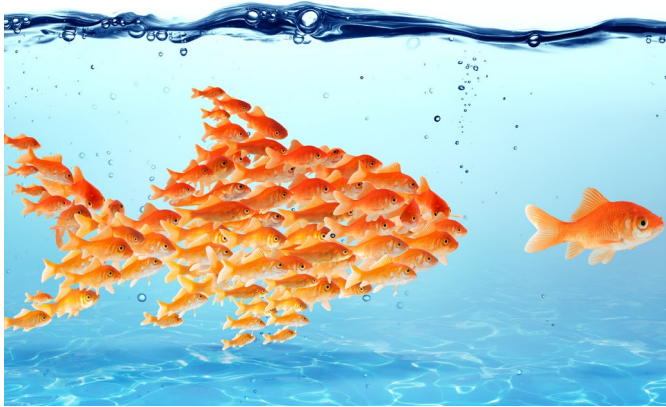


TAE40122

## Certificate IV in Training and Assessment



### Duration

9-12 days of workshop plus self-paced activities



### Entry Requirements

Yes



### Delivery

Online, Live Class or Blended learning, RPL



### Accreditation

This is a nationally recognised qualification

If you are an experienced professional in your field and want to share your expertise, becoming a Vocational Trainer and Assessor may be the best decision you ever made.

TAE40122 Certificate IV in Training and Assessment will equip you with the skills and knowledge to design and deliver effective training programs, assess learners' performance, and evaluate training outcomes. You'll be able to work in a variety of settings, including vocational education and training (VET) institutions, workplaces, and community organisations.

The TAE40122 Certificate IV in Training and Assessment is designed to be flexible and accessible. You can study online or in-person, full-time or part-time and even select from our specialty streams.

The program is delivered by experienced trainers and assessors who will support you throughout your learning journey.

All our TAE programs include access to weekly zoom sessions, homework club and fast phone support - we help you succeed!

### Who is this for?

TAE40122 Certificate IV in Training and Assessment is designed for people who choose to share their experience and expertise with others delivering and assessing nationally recognised qualifications.

## What You'll Learn

When you finish this course, you'll be able to:

- Work in a vocational education environment
- Design and develop learning programs
- Plan and organise training delivery
- Link learning to standards/benchmarks
- Facilitate learning to groups and individuals
- Evaluate the impacts of learning programs
- Identify and support foundation skills in the learning process
- Utilise learning resources and equipment
- Demonstrate and practice innovative delivery and assessment processes
- Plan and organise assessments
- Assess competence
- Participate in assessment validation and compliance processes
- Deliver and assess training online or in the workplace

## Career Opportunities

This course is designed for people interested in developing their capacity to be an:

- Registered training organisation (RTO) trainer and assessor
- Enterprise/workplace trainer and assessor
- Training adviser or training needs analyst
- Vocational education teacher
- Adult educator

## Entry Requirements

- Demonstrate vocational competency in your proposed training and assessing area. Vocational competency is defined as broad industry knowledge and experience, and may include holding a relevant qualification.
- Have access to a VET training environment to complete post-course assessments (where required by electives).
- Have access to a mentor who holds TAE40116 Certificate IV in Training or Assessment or a higher level adult education qualification (where required by electives).

## Delivery Options

Check each course option below as not all delivery options apply.

### 1. Live Class

- i) Group workshop with a trainer to support and guide you through activities. Ask us for scheduled course dates at locations convenient to you.
- ii) We can also come to your workplace and deliver a customised program to meet your workplace needs (Minimum numbers apply. Contact us to discuss your particular needs).

### 2. Blended Learning

Learning through a blend of live, online study, self-paced activities and webinars. This is a flexible and efficient way to complete your qualification.

### 3. Online

The entire course is offered electronically through our Learning Management System.

### 4. Recognition of Prior Learning (RPL)

Recognition of Prior Learning is the process that is used to recognise the skills and knowledge you have acquired through personal and work experience - the "University of Life". The evidence you provide is matched to a complete qualification where possible or alternatively, to part of a qualification. A successful RPL application means that you could receive certification without further study or may be able to fast track through a qualification. Please contact us to organise an individual assessment of your current knowledge and skills.

## Duration

You have 12 months from course commencement to complete this qualification.

## Course Outline

To complete this qualification you must demonstrate competency in a total of 12 units. 6 of these units are core and 6 are electives, of which 3 must be selected from Group A. The electives chosen represent a broad understanding and best practice for VET trainers and allows for a selection of two specialist streams

Units of Competency		Core/ Elective/Group
<b>CLUSTER 1 – WORKING IN VET</b>		
TAEPDD401	Work effectively in the VET sector	Core
BSBAUD412	Work within compliance frameworks	Elective
<b>CLUSTER 2 – TRAINING DESIGN</b>		
TAEDS411	Use nationally recognised training products to meet vocational training needs	Core
TAEDS412	Design and develop plans for vocational training	Core
TAELN422	Use foundation skills resources, strategies and advice	Elective
<b>CLUSTER 3 - DELIVERY</b>		
TADEL311	Provide work skill instruction	Elective – Group A
TADEL411	Facilitate vocational training	Core
BSBMM411	Make presentations	Elective
<b>CLUSTER 4 - ASSESSMENT</b>		
TAEAS412	Assess competence	Core
TAEAS413	Participate in assessment validation	Core

Plus, Select one stream

STREAM 1 – WORKPLACE TRAINER	
TADEL412 Facilitate workplace-based learning	Elective – Group A
TADEL414 Mentor in the workplace	Elective

OR

STREAM 2 – ONLINE TRAINER	
TADEL405 Plan, organise and facilitate online learning	Elective – Group A
TAEAS404 Assess competence in an online environment	Elective – Group A

## Course Materials

Your learning resources will include:

- Training Manuals
- Access to our simulated RTO - Brainstorm RTO
- Resource Library containing document templates, samples, fact sheets and explainer videos
- Access to live and recorded webinars and online discussion forums
- Access to our Learning Management System

You will also be able to access our “Homework Club”, tutorials and individual support calls.

## Technology Requirements

During your studies, you will need access to the following:

- Computer with compatible, up-to-date operating system
- Printer, scanner and mobile phone
- Current web browser (Chrome, Safari or Firefox)
- Email address and stable Internet connection access
- Microsoft Office - including Word, Excel and PowerPoint
- Adobe reader

## Assessment

Assessment is a combination of:

- Knowledge questions
- Case studies and Projects
- Practical Activities

## Further Training Options

If you successfully complete this qualification you could continue your studies in higher level adult education qualifications within the VET sector such as TAE50122 Diploma of Vocational Education and Training. You may also choose to enrol in a specialised Skill Set such as Learning Support, Online Learning and Assessment, Advanced Facilitation or Foundation Skills.

## Fee Information

Please see our full [Fee Schedule](#) for information about unit costs (where applicable), RPL fees and Refund Policy. We offer payment plans over a 9 month period with Payright - please contact us to make it happen!

First Class (Live)	Business Class (Blended)	Flying Solo	RPL
<b>\$3895</b> (3 payments - \$1,500 + \$1,500 + \$895)	<b>\$2895</b> (2 payments - \$1,500 + \$1,395)	<b>\$1795</b> (2 payments - \$1,500 + \$295)	<b>\$3895</b> (3 payments - \$1,500 + \$1,500 + \$895)